

# Lay Ministry Area Meeting

November 19<sup>th</sup>, 2005  
Liverpool UMC

**Attendees:** Sharon Bassett, Conference Lay Leader  
Sharon Fulmer, Conference Communications  
Gina Moore, Young Adult Ministry Team Leader  
Betty Youmans, Mohawk District Council Chair  
Mark Flandreau, Finger Lakes District Lay Leader  
Ed Enstine, UM Men Chairman  
Chuck Forbes, LMT Area Coordinator

**Excused:** Brian Ethington  
Louise Matthews  
Carol Keller  
Carol Jubenville  
John Pierce  
Beth Quick  
Shirley Verity

## **Opening Devotions led by Chuck Forbes**

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**Calendar of Events** (see section 1 of folder) reviewed for remainder of 2005 and the first six months of 2006. Chuck reminded team leaders to contact Linda Houmiel ([Linda@ncnyumc.org](mailto:Linda@ncnyumc.org)) when setting meeting dates (even if the meeting is not held at the Conference offices) and reserving rooms. Dates of importance: January 9<sup>th</sup>, 2006 – deadline for submitting 2007 budget requests, requests sent to [Chuck.Forbes@juno.com](mailto:Chuck.Forbes@juno.com); Conference-wide training events – March 11<sup>th</sup> and March 25<sup>th</sup>, 2006; Pre-conference briefings – May 16<sup>th</sup>, 17<sup>th</sup> and 21<sup>st</sup>, 2006; and, Annual Conference – June 2-4, 2006.

**Conference Calling Procedures:** see section 2 of folder. Please note that you do not have to be at the Conference Office to initiate a call.

**Lay Ministry Area Report to NCNY Council:** see section 3 of folder.

**Lay Ministry Team Leader Information:** see section 4 of folder. Includes instructions for submitting Expense Voucher, the Conference Exempt Organization Certification – use when purchasing supplies (NOTE: check with the Conference staff for supplies first), Meeting Mileage Reimbursement Form, and membership lists from the individual team web page (NOTE: Chuck has asked each team leader to keep this information accurate and up-to-date. Also, when listing a members name, include the district they represent.) Reminder to Team Leaders: minutes of your meetings must be posted on your Conference web pages.

## **Lay Ministry Area Annual Conference 2006 Planning:**

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- If Hilary cannot come, need to make alternate arrangements for the Laity Address
- Laity Luncheon: go back to the deli-plate meal (saves time). Invite some of the miracles to luncheon - 3-5 minute presentation (interview style). Need PP presentation - email pictures of miracles to Sharon Fulmer. Will need laptop, lcd projector, ext. cords. At luncheon or AC, present pins to miracle workers. Preview through email/website - also at Pre-conf. briefings.
- Mission Opportunities before AC:

- have one or more opportunities in each district.
- Find rep. from other district churches and develop projects; determine if it can be done in one day or more.
- Community contact - awareness of what is going on, such as: Bounty's Crossing, area Neighborhood Centers, baking cookies - distribute cookies to helpers (EMTs, firemen, police, etc) - Betty Youmans idea "40 days of community".
- 30 days leading up to AC - May: A Month of Miracles.
- Ed Enstine will organize the UMM for building ramps, food drops. Men will do something in each district.
- Approx. \$600 to build a ramp. Can ask churches to help fund - also need to tell the stories of those who were helped.
- DLLs/District chairs - find people in the churches to coordinate an event. Mark Flandreau will coordinate DLLs/DCCs (we are asking DLLs/DCCs to coordinate - Ed Enstine will assist with Central Lakes).
- Use UMW Newsletter to communicate.
- Other events: get message out (district web sites, DS Weekly emails, Connections article), posters for churches.
- Camps - cleanup in spring; state park trails; Habitat for Humanity; Camperships \$\$.
- Young Adults (Gina) include CCYM AI: Chuck to contact Beth Quick (ask if they can do a project at 4WORD06. Contact Order of Elders and local pastors. Ask Carol J. to have Older Adults help.
- Invite people that have been helped to come to AC and share their story.

Timeline: report back to Sharon B. and Chuck.

Communication to others not at meeting (Chuck)

Communication to districts/LCs

Article in Connections/Website

Communication to Ministry Areas

Communication to Cabinet and Bishop (Sharon B)

List of projects by March 15th (include project, date, coordinator with address, phone

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and email address)

Use March training events to publicize Miracle Projects.

Update Council April 1st, 2006

Make the Miracle an annual event.

**2005 Budget Report (as of 10/31/2005):** see section 5 of folder.

NOTE: If you have any monies left over in 2005 and know of expenses for 2006 that can be purchased this year, make your purchases and submit your expenses before the end of 2005.

**2006 Final Budget:** see section 6 of folder.

Particular attention should be paid to the amounts that have been finalized for your ministry areas. The 2006 budget is based on a projected 82% Shared Ministry Receipts.

**2007 Budget Requests:** see section 7 of folder.

Team leaders are to use this form in conjunction with your written explanation of how you will be addressing the critical issues in the Ministry Plan. All request are due to Chuck by January 9<sup>th</sup>, 2006. The Lay Ministry Area Team Leaders will then hold a teleconference meeting to review each request prior to submitting them to the Council on January 23<sup>rd</sup>, 2006.

Meeting minutes respectfully submitted by,  
Chuck Forbes, Lay Ministry Area Coordinator